

दी बैंक ऑफ बिहार इम्पलाईज को-ऑपरेटिव सोसाइटी लि०

The Bank of Behar Employees' Co-operative Society Ltd.

(Registered under the B. & O. Co-operative Act. 1935)
State Bank of India, Judges Court Road, Patna - 1.

SHORT TERM LOAN

APPLICATION FORM

P.F. Index No. :

1. Name (in Block letters) ::
2. Designation ::
3. Place of Posting ::
4. Amount of Loan Applied for :: Rs.
5. Purpose of Loan ::
6. Membership/Account No. (Society) ::
7. Membership Provident Fund No. ::
8. Members Saving Bank Account No. :: (It's needed)

I do hereby undertake to remain abide by the present/further rules and other terms and conditions of the above society. I promise to repay the above loan with interest equal monthly installment.

Signature of Applicant

I hereby agree to be a surety for the above mentioned debtor and bound myself to be liable for the payment of the above loan with interest and any costs incurred in connection with the said loan. In case of non-payment of the same I authorize the society to debit my loan account/Deposit account with society as also authorize the society for recovery of the same from my P.F./Other deposits with the bank.

Signature of Surety ::

Name in Block Letter ::

Designation ::

Place of Posting ::

Membership/Account no. (With Society)::.....

FOR OFFICE USE	
OFFICE REPORT	DISBURSMENT
1. Name :.....	Outstanding of Loan..... Rs.....
2. A/c No..... Branch	Misc..... Rs.....
3. Share	ShareRs
Outstanding	Cheque No. Issued forRs
(a) Medium Term Loan :	Total Rs.
(b) Short Term Loan :	Clerk Secretary/Administrator
4. Installment Position :	
Ledger Keeper Clerk Secy./Administrator	

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To,
The Branch Manager/Chief Manager/Asstt. General Manager
State Bank of India.

.....
.....
.....
.....

Dear Sir,

I hereby authorize the bank to deduct Rs. each month as per the demand of the society, for the amount of short term loan taken from the Bank of Behar Employees' Co-operative Society Ltd., J. C. Road, Patna towards liquidation of the same, till you receive a 'No Dues' certificate from the society.

This letter of authority is irrevocable without the consent of the society.

Signature of loaner Member

Designation

Place of Posting

CERTIFICATE

Certified that the particulars furnished above by
Shri are true. Recommended for sanction of loan.
Recovery of the loan will be made as per the demand of the society. In case the advance made is not recovered, the same will be remitted to the society after deducting the amount from the employee's P.F. or any sum payable to him/her from the Bank.

Signature of Controlling Officer

With Seal and S.S. Number.

I son of / wife of /
daughter of working as.....
in the State Bank of India Branch.....
hereby declare as under :-

- i) that I am not a member of loanee member of any other Credit Co-operative Society functioning through - out the State of Behar.
- ii) that I shall not become member of any other Credit Co-operative Society, in the State of Bihar, unless I shall withdraw or ceased to be the member of the Bank of Employees' Co-operative Society Ltd., J. C. Road, Patna.
- iii) that the contents of the above declaration made by me, are true & correct to the best of my knowledge.

Signature of Deponet. with Date

Address :-

State Bank of India

Counter signed by the
Branch Manager Where
the employee is posted.

MOST IMPORTANT

FOR PERSONAL ATTENTION OF THE
The Branch Manager / Chief Manager / Asstt. Manager

We hereby furnish the detailed particulars of the concerned employee in respect of his / her salary and TAKE HOME SALARY position to enable the society to consider his / her loan application.

Total Salary	Rs.....
Total Deduction	Rs.
Net Take Home Salary	Rs.....

* We confirm that no disciplinary proceedings is going on against Shri

* We confirm that Shri is cearge-sheeted/not charged-Sheeted.

Signature of controlling officer
with seal and S.S.Number

(PLEASE NOTE IN ABSENCE OF THIS CERTIFICATE, THE SOCIETY WILL BE UNABLE TO CONSIDER THE LOAN APPLICATION.)

* Strike which is not applicable.